



IDFPR

Illinois Department of Financial and Professional Regulation

Division of Real Estate

www.idfpr.com

JB PRITZKER
Governor

MARIO TRETO, JR.
Secretary

LAURIE MURPHY
Director

Illinois Department of Financial & Professional Regulation Division of Real Estate Real Estate Appraisal Administration and Disciplinary Board ("The Real Estate Appraisal Board")

Open Minutes

Date: February 14, 2023

Call to Order: 10:01 a.m. – Patricia McGarr – Chairperson

Location: Illinois Department of Financial and Professional Regulation (IDFPR)/Division of Real Estate (DRE) Remotely via interactive webinar and/or telephonically because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration, and because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster.

Board Members Present: Doug Anderson, Sara Chambers, Gail Lissner, Cecelia Marlow, Patricia McGarr, John McMahon, Katie McNally, Jonathan Michie, Ken Mrozek, Brian Weaver (Non-Voting)

Board Member Absent: Mike Morris

Staff Members Present: Ericka Johnson – Deputy Director of the Division of Real Estate, Gabriela Nicolau – Deputy General Counsel, Adrienne Levatino – Associate General Counsel, Geetu Naik – Chief of Prosecutions, Hector Rodriguez – Chief of Investigations, Jeremy Reed - Chief of Licensing and Education, Brian Weaver – Chief of Boards and Complaints for Real Estate Appraisal, Home Inspection and Auction, Jennifer Rossiter Moreno – Division of Real Estate Operations Manager, Mary Crocker – Appraisal Education, Debra Malinowski – Real Estate Administration and Disciplinary Board Liaison, Susan Sigourney – Appraisal Board Liaison

Guests Present: Jim Blaydes, Craig Capilla, Richard deVerdier, Scott DiBiasio, Sarah Walsh, Maureen Sweeney, Edward Williams

| TOPIC | DISCUSSION | ACTION |
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| <p>Call to Order</p> | <p>Chairperson Patricia McGarr called the meeting to order and read a mandatory statement regarding the Open Meetings Act. <i>This meeting is being conducted by audio or video conference without the physical presence of a quorum of the members because the Governor of the State of Illinois has issued a disaster declaration related to public health concerns and an in-person meeting is not practical or prudent because of the disaster described in that declaration. This meeting is further being conducted by audio or videoconference because the Secretary of the Illinois Department of Financial and Professional Regulation has determined pursuant to the provisions of Section 7 of the Open Meetings Act that an in-person meeting is not practical or prudent because of a disaster. All votes will be conducted by roll call, so each member's vote on each issue can be identified and recorded.</i></p> <p>Attendance Taken: Doug Anderson – present Sara Chambers - present Gail Lissner – present Cecelia Marlow – present Patricia McGarr - present John McMahon – present Katie McNally - present Jonathan Michie – present Ken Mrozek - present</p> | <p>The meeting was called to order at 10:01 a.m.</p> |
| <p>Review and Approval of Board Minutes</p> | <p>The Board reviewed the Open Minutes from the January 10, 2023, Appraisal Board meeting.</p> <p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahon – yes Katie McNally - yes Jonathan Michie – yes Ken Mrozek – yes</p> | <p>A motion was made by Lissner seconded by Mrozek to approve the Open Minutes as presented from the January 10, 2023, Appraisal Board meeting. The motion carried by roll call vote.</p> |

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| <p>Public Comments</p> | <p>Maureen Sweeney made the Board aware that there are unlicensed data collectors who inspect a property and collect the data. Ms. Sweeney explained the data collector gives this data to a licensed appraiser who writes the report. There was extensive discussion regarding unlicensed data collectors.</p> | |
| <p>Licensing and Education Report</p> | <p>The Licensing Report for activity conducted in January 2023 was available in SharePoint for the Board to review. A copy of the report is attached to and made a part of these minutes.</p> <p>Jeremy Reed informed we have just launched the Managing Broker renewal.</p> <p>Mr. Reed explained there have been delays in processing payments due to a technical issue that has been resolved. Mr. Reed said this issue has affected every Division of the agency.</p> <p>Mr. Reed said we are preparing for the upcoming Appraisal renewal.</p> <p>Mr. Reed explained the Department is working on technological improvements for our Licensing System.</p> <p>Mr. Reed also informed the Board that we have a new system in place that has been working well for the license renewals we have had, therefore, the upcoming appraisal renewal should go smoothly.</p> <p>Mary Crocker mentioned, since the last Board meeting, the following have been approved:</p> <ul style="list-style-type: none"> 9 Education Courses 8 log audits 0 Out of State CE request 0 Non-Student Activity 8 Endorsement Applications 1 Application Review | |
| <p>Investigations Report</p> | <p>The 2022 Investigations Report through the month of January 2023 was available in SharePoint for the Board to review. A copy of</p> | |

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| | <p>this report is attached to and made a part of these minutes.</p> <p>Hector Rodriguez mentioned two new investigators may be starting soon.</p> | |
| Prosecutions Report | <p>The 2022 Prosecutions Report through the month of January 2023 was available in SharePoint for the Board to review. A copy of this report is attached to and made a part of these minutes.</p> <p>Geetu Naik congratulated Hector Rodriguez for getting close to hiring two new investigators.</p> | |
| Formal Hearing Schedule | <p>There are no Formal Hearings scheduled.</p> | |
| Education Course Approval | <p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahon – yes Katie McNally - yes Jonathan Michie – yes Ken Mrozek – yes</p> <p>Course reviewed and approved by Gail Lissner:</p> <p>Appraisal Institute (CE) Rapid Response Market Analysis in Volatile Markets Online, 7 hours</p> <p>Courses reviewed and approved by Sara Chambers:</p> <p>Chicago Chapter of the Appraisal Institute (CE) Aerial Inspections for Real Estate Appraisers, 7 hours</p> <p>Dynasty (QE) Residential Report Writing & Case Studies Online, 15 hours</p> | <p>A motion was made by Anderson and seconded by Chambers to recommend approval of the nine Appraisal education courses reviewed by the Board members and presented by Mary Crocker. The motion carried by roll call vote.</p> |

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| | <p>Dynasty (CE) Residential Report Writing & Case Studies Online, 14 hours</p> <p>American Continuing Education Institute (CE) Acquainting Ourselves with the ANSI Standard: Measuring Residential Properties Properly, 7 hours</p> <p>Appraiser eLearning (CE) Elimination of Bias & Cultural Competency for Appraisers with Real World Relevance, 3 hours</p> <p>Courses reviewed and approved by Mike Morris:</p> <p>ASFMRA (CE) Income Approach Applications, 4 hours</p> <p>ASFMRA (CE) Cost Estimating, 8 hours</p> <p>Courses reviewed and approved by John Michie:</p> <p>Appraiser eLearning (CE) Desktops 101: Navigating GSE Appraisal Modernization, 4 hours</p> | |
| Old Business | <p>Ericka Johnson, the Deputy Director of the Division of Real Estate, thanked the Board for their time spent listening to the presentations regarding Practical Applications of Real Estate Appraisal (PAREA) at the last Appraisal Board Meeting.</p> <p>There was follow-up discussion regarding Practical Applications of Real Estate Appraisal (PAREA).</p> | |
| New Business | There was no New Business to discuss. | |
| Motion to go into Closed Session | <p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes</p> | <p>A motion was made by Mrozek and seconded by Lissner to go into Closed Session as permitted by Section 2 (c) (4) and (15) of the Open Meetings Act at 10:53 a.m.</p> |

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| | <p>John McMahon – yes Katie McNally - yes Jonathan Michie – yes Ken Mrozek – yes</p> | <p>The motion carried by roll call vote.</p> |
| <p>Closed Session:</p> | <p>The January 10, 2023, closed minutes were reviewed by the Board.</p> <p>The Board deliberated on pending enforcement actions.</p> | |
| <p>Motion to go into Open Session</p> | <p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahon – yes Katie McNally - yes Jonathan Michie – yes Ken Mrozek – yes</p> | <p>A motion was made by Lissner and seconded by Chambers to go into Open Session at 11:31 p.m. The motion carried by roll call vote.</p> |
| <p>Approval of January 10, 2023, Closed Minutes</p> | <p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahon – yes Katie McNally - yes Jonathan Michie – yes Ken Mrozek – yes</p> | <p>A motion was made by Mrozek and seconded by Anderson to approve the Appraisal Board Closed Minutes from January 10, 2023. The motion carried by roll call vote.</p> |
| <p>Ratify Actions Taken in Closed Session</p> | <p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahon – yes Katie McNally - yes Jonathan Michie – yes Ken Mrozek – yes</p> | <p>A motion was made by Lissner and seconded by Chambers to ratify the Board’s actions taken in Closed Session which includes Doug Anderson McGarr authorizing the Department to affix their electronic signature on two Consent Orders and two Consent to Administrative Supervision Orders presented in Closed Session.</p> |
| <p>Closed Minutes Remain Closed</p> | <p>Roll Call Vote Taken: Doug Anderson – yes</p> | <p>A motion was made by Mrozek and seconded by Anderson that minutes</p> |

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| <p>Recommendations</p> <p>The Board signed no Findings of Fact, Conclusions of Law and Recommendation to the Director</p> <p>Orders</p> | <p>Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahan – yes Katie McNally - yes Jonathan Michie – yes Ken Mrozek – yes</p> <p>There were no cases for deliberation.</p> <p>Three Consent Orders and two Consent to Administrative Supervision Orders were reviewed and discussed in Closed Session.</p> | <p>of the Closed Sessions of the Appraisal Board remain closed. The motion carried by roll call vote.</p> <p>The Board signed two Consent Orders.</p> <p>One Consent Order was not signed by the Board and this Consent Order will be deferred for consideration at the March Appraisal Board Meeting.</p> <p>Two Consent to Administrative Supervision Orders were signed by the Board.</p> |
| <p>Adjournment</p> | <p>Roll Call Vote Taken: Doug Anderson – yes Sara Chambers - yes Gail Lissner – yes Cecelia Marlow – yes Patricia McGarr - yes John McMahan – yes Katie McNally - yes Jonathan Michie – yes Ken Mrozek – yes</p> <p>The next meeting is scheduled for March 14, 2023.</p> | <p>A motion was made by Lissner and seconded by Chambers to adjourn the meeting at 11:36 p.m. The motion carried by roll call vote.</p> |

Licensing Report

February 2023

Prepared by Jeremy N Reed

Filtered By

- Board = APPRAISAL
- START DATE = 02/01/2023
- END DATE = 02/28/2023

3/3/2023 at 12:29:21 PM

| Profession | ProfessionDescription | Sponsor_Chg | Applications | Initial_lic | Transitions | Renewals | Active_Licenses |
|---------------|---|-------------|--------------|-------------|-------------|----------|-----------------|
| 553 | Certified General Real Estate Appraiser | 0 | 9 | 14 | 0 | 0 | 1,422 |
| 555 | Licensed Appraiser Education Provider | 0 | 0 | 1 | 0 | 0 | 20 |
| 556 | Certified Residential Real Estate Appraiser | 0 | 4 | 5 | 0 | 1 | 1,854 |
| 557 | Associate Real Estate Trainee Appraiser | 1 | 10 | 11 | 0 | 0 | 463 |
| 558 | Appraisal Management Company | 0 | 0 | 0 | 0 | 1 | 130 |
| 572 | Temporary Practice Real Estate Appraiser | 0 | 7 | 7 | 0 | 0 | 37 |
| 573 | Licensed Appraiser Pre-Lic Course | 0 | 1 | 1 | 0 | 4 | 116 |
| 575 | Licensed Appraiser CE Course | 0 | 3 | 5 | 0 | 0 | 431 |
| Totals | | 1 | 34 | 44 | 0 | 6 | 4,473 |

Illinois Real Estate Appraiser Program - ILRAP

Exam: Certified General Appraiser Examination (AC)

Date Range: 1/1/2020 - 2/28/2023

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| Exam Totals | Total Candidates: | 101 |
| | Total Passing: | 46 |
| | Total Failing: | 55 |

Illinois Real Estate Appraiser Program - ILRAP

Exam: Certified Residential Appraiser Examination (AR)

Date Range: 1/1/2020 - 2/28/2023

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|--------------------|--------------------------|-----|
| Exam Totals | Total Candidates: | 149 |
| | Total Passing: | 73 |
| | Total Failing: | 76 |



